

GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF EDUCATION
PLANNING BRANCH
TIMARPUR, DELHI-110054

DOE/244/2026-PLG BRANCH –EDUCATION(DoE)/Comp. No.326479/352-357

Dated: 28.04.2026

CIRCULAR

Sub: Online entry of EWS/DG category students data to claim per child expenditure for the academic session 2025-26 for Reimbursement of per child expenditure under the provisions of RTE Act, 2009.

1. All Heads of Pvt. unaided recognised school of Delhi (under DOE/MCD's/NDMC/DCB) are hereby informed that online module **to claim per child expenditure incurred towards EWS & DG category students admitted under RTE Act during 2025-26 session has been opened.** Accordingly, data may be entered on online module using school ID & password at link **School Plant >EWS Reimbursement 2025-26** in the web portal of this Directorate (www.edudel.nic.in). Information against all items must be filled with due care and no item shall be left blank.
2. Once the data is entered and submitted successfully in the module, HOS of Pvt. Unaided recognised school must take a print out of the entered data and submit the duly certified copy to the concerned DDE(Zone).
3. HOSs of Pvt. Unaided recognised schools is required to submit the claim for reimbursement along with an undertaking that Text books, Writing material, Uniform including all other benefits etc. were provided to EWS/DG category students during 2025-26 free of cost.
4. The concerned DDEs (zone) shall conduct inspection through DE nominee to physically check the status of data entered in the online reimbursement module. In this process DE nominees) report must be obtained. Thereafter, requisite approval shall be given online for further allocation of budget by Planning Branch and thereafter issue of sanctions by DDE District concerned. In the event of variation between the entered data and the status found through physical inspection, data submitted shall be rejected and Pvt. Unaided School will be required to correct and re-submit the same in the online module.
5. Similarly, Zonal level officer of respective Local Bodies (MCDs, NDMC/DCB) must also check the claims online after field level verification. Director (Education) of concerned Local bodies are advised to forward the data submitted by Private unaided schools in hard form duly checked, verified & certified to the Directorate of Education to process the reimbursement claims.

6. In case of Private unaided recognised schools on private land reimbursement is made towards all the students admitted under EWS & DG category. Whereas, in case of Private unaided recognised schools on Govt. land:

- (i) The 20% EWS/DG students shall be covered under "Freeship Quota" scheme vide notification No.F/DE/15/Act/2006/424 dated 25/01/2007 and subsidy will be given towards text books, writing material & uniform at the rates applicable for students of Govt. schools.
- (ii) After full exhaustion of 20% admissions on account of land obligation under "Freeship Quota" the remaining only up to 5% EWS/DG category students shall be allowed for reimbursement under RTE Act, 2009.

7. HOSs of Pvt. Unaided recognised schools are advised to submit the claims to zonal office upto Sept.2026 So, that the reimbursement process complete smoothly on time.

This issues with the approval of Director (Education)

**All HOS, Private Un-aided (Recognised) Schools.
All DDE (Zone).**

**Digitally signed by
Kaushal Kumar Rajput
Date: 28-04-2026
10:32:50
(Dr. Kaushal Kumar Rajput)
Deputy Director (Plg.)**

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Copy to:

1. Director Education, MCD.
2. PS to Secretary (Education), Dte. of Education, Old Sectt. Delhi- 110054.
3. PPS to Director (Education), Dte. of Education, Old Sett. Delhi- 110054.
4. JD (IT) with the request for upload on web portal
5. All DDE's district and All HOS, Private Un-aided (Recognised) Schools through education website.
6. Guard File